

January 21, 2019

Via Certified Mail

Krista Johnson
WIOA Title I Section Manager
Workforce Development – Office of Talent Policy & Planning,
201 North Washington Square
Lansing, MI 48913



Re: Notice of Closing: Trinity Health Senior Communities - Huron Woods Facility

Dear Ms. Johnson:

We regret to inform you that Trinity Continuing Care Services d/b/a Trinity Health Senior Communities anticipates that it will close all of its continuing care operations at its Huron Woods facility effective April 31, 2019. This action will result in the termination of all employees working at this facility. This letter is being provided pursuant to the federal Worker Adjustment and Retraining Notification (WARN) Act.

The employment site where the anticipated separations will take place is at 5361 McAuley Drive, Ypsilanti, MI 48197. The separations will be permanent. There is no union representation at Huron Woods.

All employment terminations are anticipated to become effective between April 1-31, 2019. While we will be working with Huron Woods employees to transition to vacant positions at other communities within our System where possible, it is anticipated that approximately 115 total employees will be affected. Please see the enclosed list of job titles of positions that will be affected and the names of the employees currently holding these affected positions.

For further information, please contact Trisha Schauer at (734) 929-6738.

Sincerely,

A handwritten signature in dark ink, appearing to read "Meg A. Reimer".

Meg A. Reimer
Vice President, Human Resources Operations



Enclosure

Huron Woods Notice of Closing; Affected Positions

Activities Manager: 1
Administrative Assistant: 1
Administrator: 1
Cook: 4
Dietician: 1
Director of Admissions: 1
Director of Clinical Services: 1
Environmental Service Technician: 1
Environmental Support Assistant: 9
Human Resource Generalist: 1
Life Enrichment Coordinator: 5
Maintenance Supervisor: 1
Music Therapist: 1
Nurse Manager: 1
Nurse Supervisor LPN: 10
Nurse Supervisor RN: 5
Dietary Manager: 1
Social Worker: 2
Staffing Coordinator: 1
Wellness Assistant: 58
Wellness Coordinator: 9